



## English Department Portfolio Instructions

Graduating English majors and minors will present a portfolio of selected materials reflecting the student's academic experience within the English Department. English majors cannot be awarded their degree without completing their final portfolio; English minors who do not submit a portfolio cannot be awarded their English minor.

### Timeline

Final portfolios are due to the Chair of the Department of English by the end of the eighth week of a student's final semester.

### Purpose of the Portfolio

It is recognized as "passing with distinction." This distinction will be conferred by the English department, based on an exceptional level of engagement, sophistication, and intellectual exploration by an English major/minor, as demonstrated by the submitted work and self-reflection essay in his or her English portfolio.

### Collecting Material

Upon declaring an English major or minor, students should begin to collect material like to create an E-Portfolio. All forms and instructions can be found on the Department

## Materials Included in the Final Portfolio

1. Cover page (form provided by the department)
2. Course Tracking Worksheet (form provided by the department)
3. Portfolio Worksheet (form provided by the department)
4. Table of Contents

Include the title of the piece of writing and the instructor and course for which each piece of writing was produced.

5. **Self-Reflection Essay** (Majors: 1,000 to 1,500 words; Minors: 750 to 1,000 words)

Along with selected pieces of writing, students will write a self-reflection essay about their experience in the English major or minor. This essay should include:

Your reasons for including the written work you have chosen.

A self-assessment of how you have developed as a reader, writer, and scholar over the course of your English major or minor. Alouh